



## FAQ

Frequently asked questions about using the fortyfivedownstairs galleries:

### **Do you take commission on sales?**

No, fortyfivedownstairs does not take any commission on sales. We do, however, manage sales on your behalf during the exhibition.

### **Can I have a one-week exhibition?**

No, sorry, fortyfivedownstairs holds two- and four-week exhibitions only.

### **Will fortyfivedownstairs charge me extra costs besides the gallery rental?**

There are other costs involved in exhibiting however we are very transparent about what those costs are. You can see a guideline of potentially incurred costs [here](#) and fortyfivedownstairs gallery staff can give you an estimate based on your choices regarding advertising, refreshments and other variables.

We do our utmost to ensure that all our costs are very clear and we are more than happy to help you put together a budget prior to the exhibition.

### **Can I invite someone to open my exhibition for me?**

You most certainly can however we will need to know who will be speaking at least two weeks prior to the opening. Openings are usually shared between both galleries and so we schedule opening speeches with this in mind. Our Gallery Manager, Tessa Spooner, will welcome people to the space and introduce your speaker.

### **Can I have a background soundtrack as part of my exhibition?**

Yes you can, so long as the sound level does not intrude into the other gallery space.

### **Can I install my exhibition on the Sunday?**

No, sorry, the previous exhibition will be de-installing on Sunday.

### **Can I de-install on the Monday instead of the Sunday?**

No, this is not possible as we have back-to-back exhibitions scheduled and so will have another show installing on the Monday morning. On occasion we will be able to organise storage for your works until the Monday but this is only by prior arrangement and providing we have the space.



### **Can I have my artworks delivered before my installation date?**

Occasionally we can facilitate this by arrangement however we have very limited storage space and so it is not always possible. Please ask staff well in advance if you think you will need us to store the artworks prior to your exhibition.

### **Why does fortyfivedownstairs schedule one-off events during performance seasons and exhibitions?**

From its inception in 2002 fortyfivedownstairs' has presented the widest possible range of arts related events with the aim of providing a sympathetic environment for the creation of high quality work in all performance media. In particular our aim has been to develop the widest possible audience for Independent performance and visual arts.

In accordance with this aim, fortyfivedownstairs curates occasional one-off events during performance seasons and exhibitions. In holding these one-off events, the benefits are far reaching:

- It brings a new audience to an event they might not otherwise have known about (in some cases resulting in sales of artworks or bookings for shows).
- It builds and maintains a connection with many target markets, thus strengthening the fortyfivedownstairs' presence in public and private sectors.
- It provides an opportunity for events that have limited resources to be held in a professional and stylish CBD venue. Such events include forums or launches for other not-for-profit organisations, and crucial workshops/readings for new play developments.
- It supports our financial bottom line: fees from corporate events help us to continue to offer subsidised rates to artists.
- It is a great way to introduce a broad cross-section of people, who may not normally attend a gallery exhibition, to your work.